

QUEENSLAND YOUTH ORCHESTRA COUNCIL CONSTITUTION

1. **NAME**
The name of the organisation shall be "Queensland Youth Orchestra Council" hereinafter referred to as the Council.
2. **NON-PROFIT STATUS**
 - 2.1 The Council shall expend all moneys and funds raised or received for furthering its ~~objects~~ **objects set out in Clause 3 ("Objects")**.
 - 2.2 The income and property of the Council must be applied solely towards the promotion of the Objects and no portion of them may be paid or transferred directly or indirectly by way of dividend, bonus or otherwise to members.
3. **OBJECTS**
The ~~objects~~ **Objects** of the Council shall be:
 - 3.1 To promote and foster scholarship interest enthusiasm and social welfare of youth in the learning playing and appreciation of music in orchestral and other forms.
 - 3.2 To promote participation and contribution by youth as a group or individually in cultural activity anywhere in Australia or overseas.
 - 3.3 To promote and present public concerts by Performer Members as a group or individually or in collaboration with other ~~Youth youth~~ **orchestras**, professional orchestras, student musicians or professional musicians anywhere in Australia or overseas.
 - 3.4 To promote and conduct seminars, camps, vacation schools of music for Performer Members in collaboration with other youth orchestras or independently.
 - 3.5 To establish provide and maintain facilities which are calculated to encourage improve and develop the performance and appreciation of music by Performer Members and other individuals or organisations engaged in the performance of music and for the performance of public concerts by Performer Members or such other organisations or persons as the Executive Committee may determine from time to time and to enable the conduct of the affairs of the Council.
 - 3.6 To hire, lease, purchase and/or sell construct, maintain and repair buildings, premises, amenities, musical instruments and music publications for the use and benefit of all Members of ~~the~~ **the** Council.
 - 3.7 To raise money by public subscription donations grants admission fees for concerts membership fees or such other means as the Executive Committee may determine from time to time.
 - 3.8 To disburse money according to the objects of the Council herein described.
 - 3.9 To let, lease, license ,borrow, guarantee and /or mortgage.
 - 3.10 To assist in promoting and forming youth orchestra organisations anywhere in Australia.
 - 3.11 To do all such other acts or things as may be conducive to the attainment of any or all of the ~~objects~~ **Objects** herein described.
4. **TYPES OF MEMBERSHIP**
Membership shall be open to all persons interested in and supporting the ~~objects~~ **Objects** of the Council. There shall be provision for the following types of membership -
 - 4.1 **Performer Member**
A player of musical instrument who has passed ~~and~~ **an** audition by the Director of Music or his nominee/s and participates in the orchestral and other music activities of the Council.
 - 4.2 **Associate Member**
Past Performer Members and parents of present or past Performer Members ~~may~~ **may** be Associate Members. In the case of one or more Performer Members under the age of 18 in one family, one parent or guardian of such Performer Member or Members shall be required to be an Associate ~~member~~ **Member**.
 - 4.3 **Supporting Member**
A person, ~~or~~ **or** organisation or body corporate interested in musical education, the encouragement of musical talent and the development of musical appreciation of individuals and the community.
 - 4.4 **Patron Member**
A person, ~~or~~ **or** organisation or body corporate who or which contributes financial or other support to such extent as the Executive Committee may from time to time determine, qualifies the contributor for election as a Patron Member.
 - 4.5 **Honorary Member**
A person whose service to the Council is recognised by the granting of honorary membership. The Director of Music and the Conductors appointed under Clause 11.5 (c) shall be Honorary Members.
 - 4.6 **Life Member**
A person whose service to the Council is recognised by the granting of Life Membership.
5. **ADMISSION TO MEMBERSHIP**
 - 5.1 Applications for membership (except for Life, Honorary and Patron membership) shall be made in writing to the Executive Committee of the Council in the form prescribed by the Executive Committee.
 - 5.2 In addition to making ~~an~~ **an** application as ~~outlined~~ **outlined** above, Performer Members must pass ~~and~~ **an** annual audition on their instruments by the Director of Music or his nominee/s and or meet such other requirements as are recommended by the Director of Music and approved by the Executive Committee.
 - 5.3 Executive Committee shall consider and if thought fit, approve applications for membership by a majority of those present and voting at a meeting of the Executive Committee.

- 5.4 Except as otherwise provided, membership shall be for one calendar year or portion thereof and may be renewed annually.
- 5.5 Membership shall become effective on compliance with the appropriate requirements including payment of prescribed subscription.
- 5.6 Nominations for Life and Honorary membership shall be made in writing to the Executive Committee by two members of the Council. Election shall be by majority vote of those present and voting at a meeting of the Executive Committee and shall be for such term as the Executive Committee shall determine.
- 5.7 The Executive Committee may appoint a Patron Member by a majority of those present and voting at a meeting of the Executive Committee and may make such appointment for such term as the Executive Committee determines.
- 6. APPEAL AGAINST REJECTION OF MEMBERSHIP**
- 6.1 An applicant who is not accepted as a Performer Member as a result of an audition may, within one month after receipt of written notification of audition results, appeal in writing to the Executive Committee. The Executive Committee shall give the applicant a full and fair opportunity to present his/her case, after which the Executive Committee shall decide the appeal by majority vote.
- 6.2 Should the Executive Committee reject an application for membership in circumstances other than those specified in 6.1 above, or refuse to approve a nomination for Life or Honorary membership, the Secretary shall forthwith give to him/her notice in writing of such election or rejection.
- 6.3 A person whose application for membership has been rejected or the nominators in the case of nomination for Life or Honorary membership which has been rejected may, within one month after receiving written notification of such rejection, appeal against the decision of the **Executive** Committee to general meeting of the members of the Council held for the purpose of determining that appeal. Notice in writing of intention to appeal shall be given to the Secretary.
- 6.4 The Committee shall convene such a general meeting so that the general meeting is held within three months of the date of receipt by the Secretary of a notice to appeal, at a time suitable to the majority of members to attend thereat. At such meeting the appellant shall be given the opportunity to fully present his/her case either orally or in writing or partly by one of these means and partly by the other and the **Executive** Committee or those members thereof who rejected the application shall subsequently likewise have the opportunity of presenting its or their case. The appeal shall be determined by the vote of the majority of the financial members present at the meeting.
- 6.5 Where a person, whose application is rejected, does not within the time prescribed by this constitution, appeal against the decision of the **Executive** Committee, or so appeals but his/her appeal is unsuccessful, the Secretary shall refund to him/her the amount of the annual subscription paid to the Treasurer.
- 7. TERMINATION OF MEMBERSHIP**
- 7.1 Any membership shall be deemed to have lapsed if a **member** has not paid the prescribed membership fees four (4) months after they become due, provided that he has been reminded of the fact by the Treasurer in writing and has been given one (1) month to pay his dues, or unless the Executive Committee has approved a written request to pay fees in some other manner.
- 7.2 A **member** may resign from the Council at any time by giving notice in writing to the Secretary. Such resignation shall take effect at the time when the notice is received by the Secretary unless a later date is specified in the notice in which case it shall take effect in that later date.
- 7.3 If a **Member** -
- (1) is convicted in a Court of Law of an indictable offence; or
 - (2) fails to comply with any of the provisions of this constitution; or
 - (3) conducts himself or herself in a manner considered to be injurious or prejudicial to the character or interests of the Council; or
 - (4) uses the Council as a platform for expounding political or religious ideas or for undue personal gains; or
 - (5) obtains admission to membership by misrepresentation of personal particulars on the application for membership
- the Committee shall consider whether his/her membership shall be terminated.
- 7.4 The **member** concerned shall be given a full and fair opportunity of presenting his/her case and if the **Executive** Committee resolves to terminate his/her case and if the **Executive** Committee shall instruct the Secretary to advise the member accordingly.
- The member may, within one month after receiving such written notification, appeal to a general meeting of members. Notice in writing of his/her intention to appeal shall be given to the Secretary.
- 7.5 The **Executive** Committee shall convene a general meeting so that such meeting is held within three months of the date of receipt by the Secretary of a notice of intention to appeal, at a time suitable to the majority of members to attend thereat. At such meeting the appellant shall be given the opportunity of fully presenting his/her case either orally or in writing or partly by either of these means and the **Executive** Committee or those members thereof who intend to terminate this membership shall subsequently likewise have the opportunity of presenting its or their case. The appeal shall be determined by the vote of a majority of the financial members present at that meeting.
- 7.6 Where a person, whose membership the **Executive** Committee intends to terminate, does not appeal against the decision within the time provided by this constitution, or so appeals but his/her appeal is unsuccessful, the membership of that person shall thereupon be deemed to be terminated.
- 8. REGISTER OF MEMBERS**
- 8.1 The Executive Committee shall cause a register to be kept in which shall be entered the names and addresses of all persons admitted to Performer, Associate, Supporting, Life, Honorary or Patron membership of the Council and the dates of admission.
- 8.2 Particulars shall also be entered of types of membership, resignations, terminations, and reinstatement's of membership and any further particulars as the Executive committee may require from time to time.
- 8.3 The Register of Members shall be open for inspection at all reasonable times by any member who applies to the Secretary for such inspection provided that information obtained therefrom shall not be used for any purpose not associated with the business or interests of the Council.

9. **MEMBERSHIP SUBSCRIPTION**

- 9.1 Annual subscription shall be payable by Performer, Associate and Supporting ~~members~~ **Members** and shall be determined at a General Meeting on the recommendation of the Executive Committee. Subscription rates may include variations within each type of membership and may provide for penalties in event of late payment.
- 9.2 The Annual subscription for Performer Members shall be payable in advance on acceptance of membership and on offer of a place in a QYO group, but no later than the final date specified for such acceptance PROVIDED THAT no resignation, termination or forfeiture of Performer membership shall exempt a Performer Member from payment of subscription for the current year.
- 9.3 The Executive Committee may approve written requests from Performer Members to pay their annual subscription or other fees and levies in instalments, provided that subsequent resignation or termination shall not exempt the ~~member~~ **Member** from payment of the entire subscription fee or levy for the year.
- 9.4 The Executive Committee shall have the right to waive the payment of all or part of a Performer Member's subscription or other fees when it considers that a ~~member~~ **Member**, by reason of genuine hardship, is unable to pay the fees.
- 9.5 The parent of a Performer ~~member~~ **Member** under the age of 18 who is required to be an Associate Member under clause **Clause** 4.2 shall not be required to pay a membership subscription for Associate Membership.
- 9.6 Life, Honorary and Patron Members shall not be required to pay membership subscriptions.
- 9.7 Performer, Associate and Supporting Members admitted after 30 June shall be required to pay only half of the appropriate annual subscription in respect of the balance of that year.
- 9.8 In addition to annual subscriptions, the Annual General Meeting or any other general meeting convened in accordance with the provisions of this Constitution **constitution** may stipulate the payment of other fees and levies.
- 9.9 Annual subscriptions for Associate and Supporting Members shall be payable in advance with applications for membership.
- 9.10 Payment or tender of annual subscriptions shall be made to the Treasurer or the authorised representative of the Treasurer in person or through the post.
- 9.11 A Financial Member at any material time is a Performer, Associate or Supporting Member who is indebted to the Council in respect of any annual subscription or levy or other payment or is duly complying with an arrangement entered into under Clause 9.3 hereof.

10. **ORGANISATION AND MANAGEMENT**

- 10.1 The Council shall consist of an unlimited number of Associate, Supporting, Patron Life and Honorary Members and such number of Performer Members as shall be determined by the Executive Committee on the recommendation of the Musical Director and his nominee/s.
- 10.2 The management of the Council shall be vested in Executive Committee consisting of voting members and shall comprise the following office bearers, **unless otherwise determined by the Executive Committee from time to time:-**
- A President
 - A Vice-President
 - A Secretary
 - A Treasurer
 - The Director of Music
 - Up to six (6) additional ~~members~~ **Members as elected at a general meeting of the Council or appointed in accordance with Clause 12.3**
- Up to ~~three~~ **four (4)** Executive Committee ~~members~~ **Members** may be Supporting Members.
- Up to two **(2)** Executive Committee ~~members~~ **Members** may be Performing Members aged 18 years and above.
- Apart from the Director of Music and the above-mentioned Supporting and Performing Members all members of the Executive Committee shall be Associate Members.
- In the year in which there is a change of President the Executive Committee may invite the Immediate Past President to be a member of the Executive Committee and the number of Office bearers shall thereupon be increased accordingly for that year.
- 10.3 All Executive Committee Members except the Director of Music and the Immediate Past President shall be elected for a term of one year and be eligible for re-election.
- 10.4 Except as otherwise provided by this constitution and subject to resolutions of the Council carried at any general meeting the Executive Committee shall:-
- (a) Exercise general control and management of the administration of the affairs property and funds of the organisation.
 - (b) Have authority to interpret the meaning of this constitution and matters relating to the Council on which this constitution is silent.
- 10.5 The Executive Committee shall appoint a Director of Music to plan and direct the musical activities of Performer Members and such appointment will remain constant until terminated by either party on the giving of at least two months' notice in writing of such termination.
- 10.6 The Executive Committee may from time to time make amend or repeal by-laws rules or regulations not inconsistent with this constitution for the more effective internal management of the Council any by-law may be set aside by a majority of those present and voting at any meeting of the Executive Committee.
- 10.7 The Executive committee shall create, operate and disband such sub-committees as it considers necessary to accomplish the aims functions and responsibilities entrusted to it by this constitution.

- 10.8 Any member of Council may be appointed by the Executive Committee to a sub-committee of the Executive Committee.
- 10.9 Sub-committees of the Executive Committee shall be empowered to act independently within their terms of reference approved by the Executive Committee, and shall report to the Executive Committee as directed by it.
- 10.10 The members of the Executive Committee and sub-committees of the Council and each of them shall be indemnified out of the bona fide execution of the duties entrusted to them in terms of this constitution and authorised by the Executive Committee.
- 10.11 The Executive Committee may appoint and terminate the services of such salaried staff as may be required and may invite one or more of such staff to attend meetings of the Executive Committee or meetings of the Council but such salaried staff unless elected to the Executive Committee shall not have the right to vote at Executive Committee meetings.

11. DUTIES OF OFFICERS

- 11.1 The President shall preside at all general meetings and Executive Committee meetings and shall be responsible for the enforcement of all provisions of this constitution, of all by-laws, rules and regulations of the Council, and for the preparation and presentation of reports to general meetings.
- 11.2 The Vice President shall assist the President in the exercise of his/her function and carry out such other duties as may be allocated by the Executive Committee. In the absence of the President, a Vice President nominated by the Executive Committee shall assume all duties, powers and responsibilities pertaining to the office of President.
- 11.3 The Secretary shall attend all meetings of the Executive Committee and shall keep correct minutes of proceedings and meetings, give notice of meetings, proceedings and functions to be brought before them, and shall carry out all due instructions of the Executive Committee.
- 11.4 The Treasurer shall attend all meetings of the Executive Committee and of the Council and be responsible for all financial matters including records and statements, and shall compile a detailed record of all financial transactions of the Council to be presented to the Annual General meeting. The Treasurer shall prepare and present a budget to the Executive Committee at or prior to commencement of each financial year and at such other times as the Executive Committee may require.
- 11.5 The Director of Music of the Council shall have full control and authority over the musical activities of Performer Members of the Council.

In particular:-

- (a) The Director of Music may invite the assistance of accomplished musicians as he/she considers necessary.
- (b) The Performer Members will operate as one or more units at the discretion of the Director of Music.
- (c) The Director of Music shall recommend the appointment of such conductors as may be required from time to time.
- (d) The Director of Music may recommend the appointment of paid tutors to train and teach Performer Members in the correct ensemble techniques of their instruments.
- (e) The Director of Music shall be responsible for auditions and may enlist professional assistance in determining acceptance of Performer Members.

The Director of Music shall obtain the prior approval of the Executive Committee for expenditures arising from the performance of any of the above functions.

12. APPOINTMENT OF OFFICE BEARERS

- 12.1 All office bearers, except the Director of Music and the Immediate Past President, shall be elected at the Annual General Meeting.
- 12.2 Resignations of office bearers shall be submitted in writing to the President.
- 12.3 If a vacancy occurs on the Executive Committee during the year, the Executive Committee shall have the power to appoint to the Executive Committee a financial member of the Council eligible for election to appoint a new member of the Executive Committee or to fill a vacancy on the Executive Committee for a period until the next Annual General Meeting of the Council, that vacancy in accordance with Clause 10.2 to fill the vacancy for the remainder of the year.
- 12.4 Nominations for positions on the Executive Committee shall be invited together with the notification of the Annual General Meeting. Nominations shall be made in writing and shall be submitted in writing to the Secretary not less than seven (7) days prior to the Annual General Meeting. Each nomination shall carry the signatures of two members eligible to vote, together with the signature of the nominee consenting to such nomination. However, the Chairman of the Annual General Meeting shall have discretionary power to call for additional nominations at the Annual General Meeting.
- 12.5 Election of office bearers shall be decided by secret ballot.
- 12.6 Any office bearer, who is absent from three (3) consecutive Executive Committee meetings without apology or without prior leave of absence, shall be deemed to have relinquished his office.

13. MEETINGS

- 13.1 All members Members as defined in Clause 4 may attend all meetings of the Council and may take part in discussions and proceedings, provided, however, that only members authorised in Clause 15 may vote..
- 13.2 There shall be two types of general meeting of the Council viz. Annual General Meetings and Extraordinary General Meetings.
- 13.3 An Annual General Meeting of Council shall be held not later than the last week of February in each year. The business of the Annual General Meeting shall include:-
- (a) Confirmation of the Minutes of the Previous Annual General Meeting.
 - (b) Treasurer's Statement and Auditor's Report for the year.
 - (c) Annual Report of the Executive Committee.
 - (d) Election of members of the Executive Committee.

- (e) Appointment of Auditor.
- (f) General Business

- 13.4 Notice of the Annual General Meeting shall be given to members by circular notice not less than fourteen (14) days nor more than thirty (30) days before the date of such meeting.
- 13.5 Other general meetings of the Council to be known as Extraordinary General Meetings may be held at such times as the Executive Committee may determine or may otherwise be necessary within the requirements of this **Constitution constitution** or may be summoned on the written request of not less than seven members of the Council eligible to vote.
- 13.6 Notice of the Extraordinary General Meetings and of the nature of the business to be transacted thereat shall be given to members by circular notice not less than fourteen (14) days nor more than thirty (30) days before the date of any such meeting.
- 13.7 Meetings of the Executive Committee shall be held not less than monthly during the months from February to November.
- 13.8 At the conclusion of each Executive Committee meeting the Chairman shall announce the date and time of next meeting. Committee Members who do not attend a meeting shall be obliged to obtain from the Secretary information concerning dates and times of subsequent meetings. If an Executive Committee meeting is convened within 24 hours of the conclusion of the preceding meeting, the Secretary shall immediately notify any of the subsequent meeting by the quickest available means and shall keep a record of such notification.

14. QUORUMS

- 14.1 At any general meeting, a quorum shall consist of the number of voting members present represented by twice the total membership of the Executive Committee plus one.
- 14.2 A quorum of the Executive Committee shall be half of the total membership of that committee plus one.
- 14.3 If within one half hour of the time appointed for a general meeting of Council a quorum is not present, the meeting, if convened upon the requisition of Performer or Associate Members, shall be dissolved. In any other case it shall stand adjourned to the same day in the next week at the same time and place or to such other day and at such other time and place as the office bearer or Executive Committee may determine and if at the adjourned meeting a quorum is not present within one half hour from the time appointed for the meeting, the voting members present shall be the quorum.
- 14.4 **If the number of Executive Committee members is less than the number fixed under Clause 14.2 as a quorum of the Executive Committee, the continuing members may act only to:**
 - 14.4.1 **increase the number of Executive Committee members to the number required for a quorum; or**
 - 14.4.2 **call a general meeting of the Council.**

Formatted

15. VOTING

- 15.1 Associate Members, **and** Supporting Members who have been financial members for more than one year, Performer Members aged 18 years and over who are financial and Life members are eligible to vote.
- 15.1 (a) Any Supporting Member who has been a financial member for less than one year may be considered eligible for election to the Executive Committee (and eligible to vote) following a nomination by at least 2 members of the Executive Committee and a majority vote by those present and voting at a meeting of the Executive Committee. Only candidates deemed suitable by their qualifications and experience for the needs at a particular time may be nominated.
- 15.2 The Director of Music and the Conductors appointed under Clause 11.5 (c) shall be eligible to vote.
- 15.3 Performer Members under the age of 18, Supporting Members who have been financial members for one year or less (unless a member of the Executive Committee - See Clause 15.1 (a), Honorary Members and Patron Members shall not be eligible to vote.
- 15.4 There shall be **not** voting by proxy or by post.
- 15.5 The Chairman shall be entitled to an ordinary vote and also a casting vote.
- 15.6 Where **a** secret ballot is required, two scrutineers shall be appointed by the Chairman to count and examine ballot papers, and to declare the result of the ballot.

16. FINANCIAL YEAR

The Financial Year of the Council shall be from 1st January to 31st December.

17. FINANCE

- 17.1 The Executive Committee shall be empowered to raise finance in the following ways:-
 - (a) By membership fees and levies.
 - (b) By appeal for community business and private sponsorship.
 - (c) By proceeds from any pursuits, festivals, productions, presentations, concerts, displays, exhibitions, functions, sales or any other lawful fundraising activity.
 - (d) By public appeals or by application to all levels of Government.
 - (e) By the exercise of the borrowing powers of the Council provided that any borrowing, the budgeting for which allows for repayment over a period in excess of one year, shall first be approved by a resolution of members in general meeting.
- 17.2 All payments over \$20.00 shall be made per cheque and shall be passed at a meeting of the Executive Committee.
- 17.3 Payments of amounts under \$20.00 may be made in cash from a petty cash fund administered by the Secretary or other person nominated by the Executive Committee who shall keep a petty cash book and receipts on the imprest system.
- 17.4 The Executive Committee shall from time to time approve payments to the Secretary **of or** other nominated person of adequate petty cash imprest funds. These funds shall be drawn from the bank account and not from payments received.
- 17.5 Prize money and monies received and paid by the Council for special **purposed purposes** or projects shall be kept in separate accounts and recorded separately from general funds by the Treasurer. All accounts shall be submitted for approval or ratification by the Executive Committee.

- 17.6 The funds of the Council shall be kept in the name of the Council with a bank or banks approved by the Executive Committee or invested as the Executive Committee may determine. Operations on the banking accounts shall be signed and countersigned by any two of the following officers: **The** the President, the Treasurer, the Secretary, and the Director of Music and such other person as the Executive **Committee** may nominate.
- 17.7 Cheques, Bills of Exchange, drafts and promissory notes may be endorsed by any one of the officers referred to above.
- 17.8 The books of accounts of the Council shall be kept at the office of the Council or at such other place or places as the Executive Committee may deem fit and shall be open for inspection by members of the Executive Committee and such other persons as the Executive Committee may determine from time to time.
- 17.9 All accounts shall be audited and certified annually by an auditor appointed by the Annual General Meeting of Council and such auditor shall hold office until the next Annual General Meeting of Council provided that the auditor shall not be a member of the Executive Committee.
- 17.10 Nothing in this Constitution prohibits:
- (a) The payment in good faith of remuneration to any officers or servants of the Council or to any member in return for any services actually rendered to the council or for goods supplied in the ordinary and usual way of business.
 - (b) **the** **The** payment of interest, at a rate not exceeding the rate for the time being fixed for the purpose of this paragraph by the Executive Committee, on money borrowed from any member; or
 - (c) **l**The payment or reasonable and proper rent for premises let by any member to the Council.

18. **INCORPORATION AND COMMON SEAL**

- 18.1 By Letters patent issued on the seventh day of March 1974 the President, the Treasurer and the Secretary of the Council and their Successors holding such offices have been incorporated as a Body Corporate pursuant to "The Religious Educational and Charitable Institutions Act 1861-1967" under the name of "Queensland Youth Orchestra Council".
- 18.2 The Executive Committee shall provide a Common Seal of the Council which shall only be affixed by the authority of the Executive Committee previously given at a meeting thereof to any document requiring execution under the Common Seal of the Council. Each such affixing shall be performed in the presence of and accompanied by the signature of two members of the Executive Committee and shall be sufficient evidence of the authority to affix such Seal.

19. **ALTERATION OF CONSTITUTION**

- 19.1 This Constitution shall not be repealed, altered or amended, except by resolution proposed at an Annual General Meeting or at an extraordinary meeting of Council convened for the purpose and carried by not less than two-thirds majority of the voting members of the Council present.
- 19.2 Notice of motion of any proposed repeal, alteration or amendment may be originated or endorsed by the Executive Committee or must be given in writing to the Secretary and signed by seven (7) voting members. Such notice shall contain the exact nature of the proposed change.
- 19.3 Notice of the proposed resolution shall be given in writing to the Secretary not less than twenty-one (21) days before the meeting at which it is to be brought forward, and notice thereof shall be sent to all members at least fourteen (14) days before such meeting.

20. **DISSOLUTION OF COUNCIL**

- 20.1 The Council shall be dissolved in the event of the membership being less than three persons or upon the vote of a three-fourths majority of the voting members present at an Extraordinary General Meeting of Council convened to consider such question.
- 20.2 If at any time a motion for dissolution should be received by the Secretary, submitted in writing and signed by seven voting members, the Secretary shall notify all members of the motion and call an Extraordinary General Meeting in the prescribed manner.
- 20.3 If a quorum is obtained at the Extraordinary General Meeting called to consider the motion for dissolution, such motion may be passed by a majority of not less than three-fourths of members present and eligible to vote.
- 20.4 If no quorum is obtained, the Secretary shall give notice of a second Extraordinary General Meeting in the prescribed manner. No quorum shall be required for this second special general meeting and the motion shall be passed by a majority of not less than two-thirds of members present and eligible to vote.
- 20.5 If upon the winding-up or dissolution of this organisation, there remains after satisfaction of all debts and liabilities, and property, the property shall not be paid to or distributed among its members, but shall be given or transferred to some other institution or institutions having objects similar to the objects of the association or company, their income among its or their income among its or their members, such institution or institutions to be eligible for tax deductibility of donations under Section 78 (1) (a) of the Income Tax Assessment Act 1936 and listed on the Register of Cultural Organisations maintained under the Act Subdivision 30-B, section 30-100, of the Income Tax Assessment Act 1997 and listed on the Register of Cultural Organisations maintained under the Act.

21. **NOTICES**

21.1 **The Executive Committee may decide the way in which notices are to be given. However, notice of the following meetings must be given in writing—**

(a) **a meeting called to hear and decide the appeal of a person against the Executive Committee's decision—**

(i) to reject the person's application for membership of the association; or

(ii) to terminate the person's membership of the association;

(b) a meeting called to hear and decide a proposed special resolution of the association.

Any notices to be given hereunder shall be in writing and may be delivered personally or may be dispatched by ordinary prepaid post addressed to the last known address of the member or addressee concerned, and if posted shall be deemed to have received on the day after such notice was posted.

21.2 Any inadvertent failure to give a notice shall not invalidate a meeting.

Formatted: Font: 8 pt

Formatted: Normal, Indent: Left: -0.02 cm, Hanging: 1.27 cm, Space After: 0 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Normal, Space After: 0 pt, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1.27 cm + Indent at: 1.9 cm, Tab stops: 2.5 cm, Left

Formatted: Normal, Indent: Left: 1.25 cm, Space After: 0 pt

Formatted: Font: 8 pt

Formatted: Normal, Indent: Left: 2.52 cm, First line: 0.02 cm, Space After: 0 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Normal, Indent: Left: 1.25 cm, Hanging: 1.27 cm, Space After: 0 pt

Formatted: Font: 8 pt

